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## NON-INDUSTRIAL COVID-19 Reporting Form

Per SB 1159, employers are required to report all non-industrial COVID-19 claims within 3 days of knowledge. In order to be in compliance, complete this form for each employee that reports a non-industrial positive COVID-19 test and turn in to Benchmark Administrators via email to:

[nonwccovid@bmaclaims.com](mailto:nonwccovid@bmaclaims.com)

INSURED NAME: \_\_\_\_\_

INSURED ADDRESS: \_\_\_\_\_

POLICY#: \_\_\_\_\_

EMPLOYEE ID: \_\_\_\_\_

POSITIVE TEST DATE: \_\_\_\_\_

LOCATION: List all locations where the employee was assigned to perform work within 14 days of the positive test date. Also, list the highest number of employees present for each location during the time the employee was at said location.

Location/jobsite (14 days preceding positive COVID-19 test results)		Highest number of Employees
1		
2		
3		
4		
5		

COMPLETED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_